

Lamar University " Property Management Department
PO Box 10004 " (409) 880-1886 or (409) 880-8898
logisticsupport@lamar.edu

INVENTORY TAG ASSIGNMENT FOR FABRICATION

Department: _DDDDaalDDalDaDaID

be constructed, fabricated, or assembled: _____

ted Completion Cost: _____

ted Date of Completion: _____

(Note: Purchases after this date will be classified as maintenance and not capital expenditures.)

Employee Signature: _____ ID #: _____

Printed Name: _____ Phone #: _____

Department Head Signature: _____ Date: _____

Printed Name: _____ Phone #: _____

Instructions: Department will send the completed form