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A GUIDE TO UNDERSTANDING YOUR PAY STUB



# CUSTOMER SERVICE

The Payroll Department strives to ensure that we deliver the best experience to all

# WHAT DOES MY PAY STUB LOOK LIKE?

Lamar University P.O. Box 10071 Beaumont, TX 77710 409-880-8000										
<b>Banner ID:</b>	L*****	<b>Pay Date:</b>	Jan 02, 2020							
<b>SSN/SIN/TIN:</b>	xxx-xx-0000	<b>Pay Period:</b>	Dec 01, 2019-Dec 31, 2019							
<b>Employee Address:</b>	John Sample 1234 Sample Sample, TX 77710									
<b>Payment Summary</b>		<b>Current Period</b>	<b>YTD Amount</b>							
				<b>Total: Regular</b>						\$16.0
				<b>Benefits, Deductions, and Taxes</b>						
<b>Employer YTD</b>	<b>Applicable Gross</b>	<b>Applicable Gross YTD</b>	<b>YTD</b>	<b>Benefits, Deductions, and Taxes</b>	<b>Employee YTD</b>	<b>Employee YTD</b>	<b>Employer</b>			
\$0.00	\$3,567.32	\$3,567.32	\$3,567.32	ADD Member Family	\$8.00	\$8.00	\$0.00	\$10.00	\$0.00	
\$0.00	\$3,567.32	\$3,567.32	\$3,567.32	Group Universal Life	\$25.49	\$25.49	\$0.00	\$0.00	\$0.00	
\$624.82	\$3,567.32	\$3,567.32	\$3,567.32	Health Select	\$0.00	\$0.00	\$624.82	\$0.00	\$0.00	
\$0.00	\$3,567.32	\$3,567.32	\$3,567.32	Optional Life Insurance	\$49.02	\$49.02	\$0.00	\$0.00	\$0.00	
\$0.00	\$3,567.32	\$3,567.32	\$3,567.32	State of Texas Dental Choice	\$54.42	\$54.42	\$0.00	\$0.00	\$0.00	
\$0.00	\$3,567.32	\$3,567.32	\$3,567.32	State of Texas Vision Plan	\$10.24	\$10.24	\$0.00	\$0.00	\$0.00	
\$267.55	\$3,567.32	\$3,567.32	\$3,567.32	Teacher Retirement System	\$274.68	\$274.68	\$267.55	\$0.00	\$0.00	
\$0.00	\$3,567.32	\$3,567.32	\$3,567.32	Tex Flex Health Care	\$141.00	\$141.00	\$0.00	\$0.00	\$0.00	
				<b>Total</b>	<b>Employee</b>	<b>Employer</b>				
\$47.87	\$47.87	\$47.87	\$3,259.47	\$293.87	\$591.00	\$591.00	\$47.87	\$0.00	\$0.00	
<b>Deductions after Federal Tax</b>										
ADD Member Family	\$8.00	\$8.00	\$8.00	Group Universal Life	\$25.49	\$25.49	\$25.49	\$25.49	\$25.49	
Health Select	\$0.00	\$0.00	\$0.00	Optional Life Insurance	\$49.02	\$49.02	\$49.02	\$49.02	\$49.02	
State of Texas Dental Choice	\$54.42	\$54.42	\$54.42	State of Texas Vision Plan	\$10.24	\$10.24	\$10.24	\$10.24	\$10.24	
Teacher Retirement System	\$274.68	\$274.68	\$274.68	Tex Flex Health Care	\$141.00	\$141.00	\$141.00	\$141.00	\$141.00	
<b>Total</b>	<b>\$47.87</b>	<b>\$47.87</b>	<b>\$47.87</b>	<b>\$293.87</b>	<b>\$591.00</b>	<b>\$591.00</b>	<b>\$591.00</b>	<b>\$591.00</b>	<b>\$591.00</b>	

# UNDERSTANDING YOUR PAY STUB

There are 7 important sections on your pay stub:

**Employer Information**  
Name, address and phone number of the business responsible for your payment.

**Identification**  
This section includes your Banner ID, often referred to as your "L" number, the last four digits of your social security number, and your name and mailing address.

## Pay Date and Pay Period

This is where you can view your current and year to date gross earnings, total personal deductions and employer contributions, and net pay.

This sections includes your job, the type of earnings you are receiving and year to date amounts, work shift, total hours paid, pay rate if paid hourly, and the gross amount of current pay and year to date totals.

**Deductions**  
This section includes both voluntary and involuntary deductions. This is where you verify your current benefits, child support payments, garnishments, and taxes.

**Direct Deposit**  
This sections provides the check number and document type along with the name of your elected financial institution(s) and the total amount deposited to each.

# UNDERSTANDING YOUR PAY STUB

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Name, address and phone number of the

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## Section 3

<b>3 Pay Date:</b>	Jan 02, 2020
	Pay Period:
are made available	
<b>Pay Period.</b>	<b>Pay Date:</b> The date funds are made available to you, as indicated for the

Pay Date is the date that funds are made available to you.

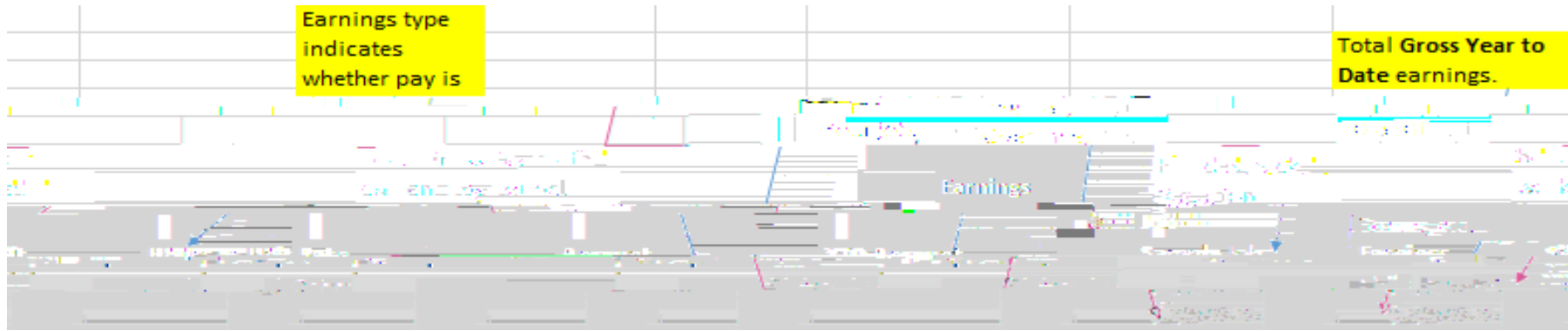
The Pay Period indicates the first day and last day of the pay period for the pay statement. Pay dates and pay periods for both biweekly and monthly paid employees can be found by visiting the Payroll website at [www.lamar.edu](http://www.lamar.edu)



# Section 4

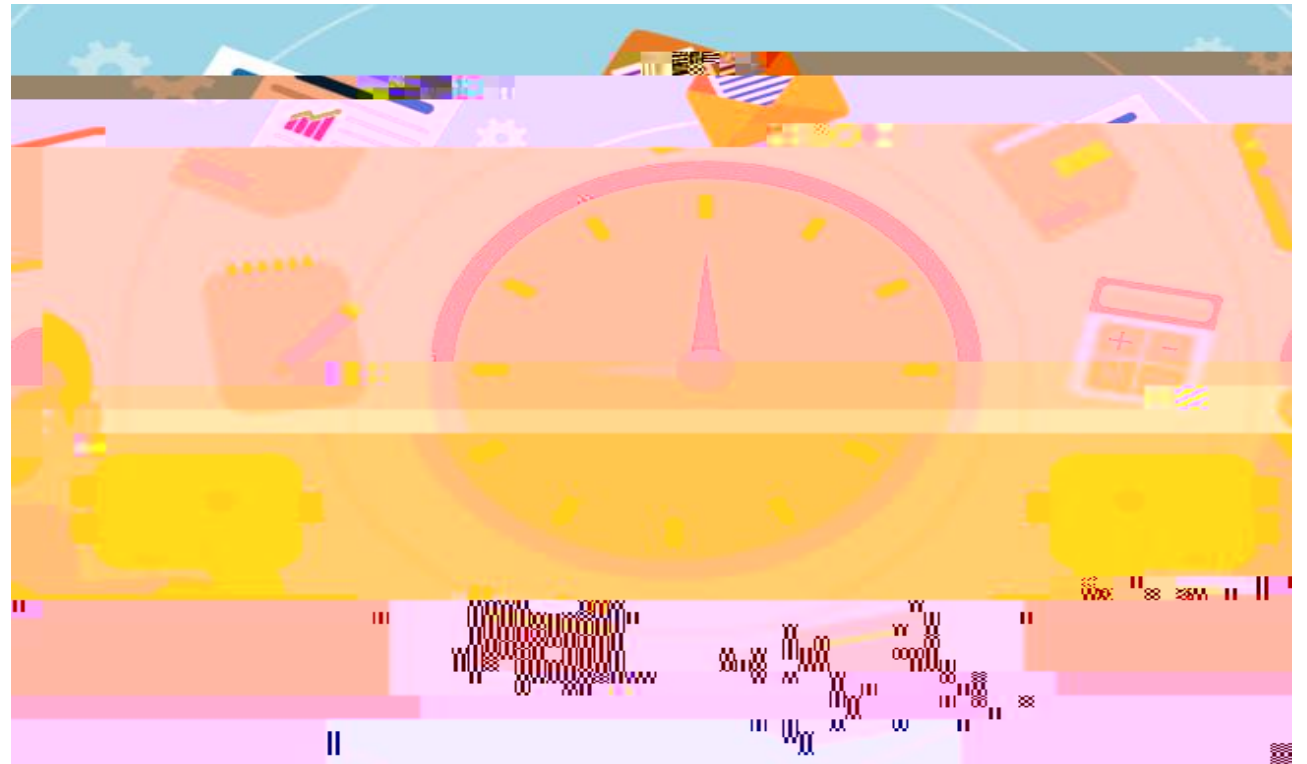
This section is a simple summary of all current and year to date earnings and deductions. Additional information related to the summary totals can be found in Sections 5 and 6.

Payment Summary		Current Period	YTD Amount	
Type				
gross pay	\$8,567.00	\$8,567.00	Summary of all Year to Date payments.	Circle Amounts
total pay	\$8,567.00	\$8,567.00		Total Payable
total deductions				
total contributions paid				
total self				
		<b>Net Pay: This is the amount of money you will receive</b>		<b>Total of contributions paid on your behalf</b>



## Section 5

In this section you will see your Job, type of earnings, work shift, hours worked during the Pay Period, rate of pay if paid on an hourly basis, Gross Pay for the current Pay Period, and Year to Date earnings.





# Section 6

In this section you will see a listing of all deductions from your pay and whether they are deducted pre tax, or aftertax. It is very important to carefully review this section each pay period for accuracy and to notify us if you see an error or have a question about a specific deduction.

	Employee	Employee YTD	Employer	Employer YTD	Applicable Gross	Applicable Gross YTD
<b>Benefits, Deductions, and Taxes</b>						
<b>Deductions before Federal Tax</b>						
ADD Member Family	\$8.00	\$8.00	\$0.00	\$0.00	\$3,567.32	\$3,567.32
Long Term Disability	\$22.48	\$22.48	\$0.00	\$0.00	\$8,567.82	\$8,567.82
Parking	\$6.00	\$6.00	\$0.00	\$0.00	\$8,567.82	\$8,567.82
<b>Taxes</b>						
Federal Withholding Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$2,978.49	\$2,978.49
State Income Tax	\$187.24	\$187.24	\$187.24	\$187.24	\$2,778.68	\$2,778.68
Teacher Retirement System	\$267.55	\$267.55	\$267.55	\$267.55	\$2,511.13	\$2,511.13
<b>Total</b>	<b>\$267.55</b>	<b>\$267.55</b>	<b>\$454.79</b>	<b>\$454.79</b>	<b>\$2,511.13</b>	<b>\$2,511.13</b>

	Employee	Employee YTD	Employer	Employer YTD	Applicable Gross	Applicable Gross YTD
<b>After-Tax Deductions</b>						
Long Term Disability	\$22.48	\$22.48	\$0.00	\$0.00	\$8,567.82	\$8,567.82
Parking	\$6.00	\$6.00	\$0.00	\$0.00	\$8,567.82	\$8,567.82
<b>Total</b>	<b>\$28.48</b>	<b>\$28.48</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$17,135.64</b>	<b>\$17,135.64</b>

Pre-tax deductions from your pay reduce your taxable wages.

Contributions you pay.

Contributions paid on your behalf.

Gross Pay before deductions.

your federal and state, or W-2 wages, while others will also reduce your Social

reduce your both voluntary

After-tax deductions do not taxable wages and include

