

Lamar University  
Pre-employment Faculty Electronic Information Resource  
Security Access Request Form

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Section 1: Hiring department completes this section and sends to Provost

Hiring Dept: \_\_\_\_\_ Dept contact: \_\_\_\_\_

Name: \_\_\_\_\_ Birth date: \_\_\_\_\_  
(FIRST, MI, LAST, SUFFIX) MM/DD/YYYY

Contact info: \_\_\_\_\_ Hire date: \_\_\_\_\_  
PERSONAL EMAIL OR PHONE NUMBER MM/DD/YYYY

Course(s)/Semester: \_\_\_\_\_

Approval: \_\_\_\_\_  
Hiring department/Dean Date

Former /current student? ! Yes ! No  
Former/current employee? ! Yes ! No  
Ever paid by LU as vendor? ! Yes ! No

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Section 2: Provost signs and sends to Human Resources